

**MINISTRY OF INFRASTRUCTURE NATURAL RESOURCES AND ENVIRONMENT
ENERGY TRANSITION AND INSTITUTIONAL SUPPORT PROJECT (ETISP)****REQUEST FOR EXPRESSIONS OF INTEREST
INDIVIDUAL CONSULTANT (NATIONAL)****MONITORING AND EVALUATION SPECIALIST FOR THE ETISP PROJECT**

Sector: Energy

Reference: 2100155040664

Project ID No.: P-ST-FAB-002

The Government of São Tomé and Príncipe (GoSTP) has received financing by the African Development Bank, towards the cost of the Energy Transition and Institutional Support Program (ETISP). Part of the African Development Bank financing will be used to fully finance the costs of the contract entitled **“Monitoring and Evaluation specialist for the ETISP Project”**.

The Monitoring and Evaluation Specialist’s (M&E Specialist) main mission is to ensure the monitoring of the execution of the activities and the evaluation of the results of the Project. S/he works closely with the other experts in the Project Execution Unit and the ETISP focal points in the Project beneficiary structure. The monitoring and evaluation specialist shall have strong development projects analytical skills and good understanding and experience in design and implementation of monitoring and evaluation systems. It will also suggest modifications that can improve the monitoring and evaluation of the project’s progress and performance, as needed.

1.1. Specific responsibilities of the Monitoring and Evaluation Specialist will include, but are not limited to, the following:

Review and update the Project baseline data, manage and ensure the Project proper flow of data and information to and from the operational level to the PIU, in order to record, analyse, report and provide timely required information for decision-making by Project Management and the Executing Agency (MIRNMA); Ensure that appropriate M&E procedures are prepared, established and implemented so as to provide sufficient basis for monitoring the project performance in line with the Project Results Logic Framework; Ensure that all indicators’ baselines and targets provide the required level of disaggregation, and help ensure that such data is received for all the relevant indicators during monitoring. That includes data on gender and youth, as well as on social and environment safeguards; Work in close liaison with all PIU staff and as well as other project stakeholder company/agency; Review on a regular (monthly and quarterly) basis the status of Project implementation to identify lessons, bringing to the attention of Project management any problems/issues arising thereof which may hinder implementation of the Project; Undertake field monitoring (in collaboration with the Project Specialists) on the ETISP projects sites and report findings to project management; drafting the survey-instruments that will support required data collection; Routinely review collected data and undertake data quality assessment (DQA) checks to determine if it meets its purpose and it is the right type, quality, and quantity to support their intended use, tracking progress against baseline and targets. Appropriately identify, analyse and resolve data errors; Maintain hard copy and electronic files of data and reports; The M&E specialist will take the lead for the timely preparation of Project monthly, quarterly and annual result-based Progress Reports, with special regard to cross cutting issues of gender, environment and social safeguards, in line with the AfDB guidelines; Lead the process to undertake the Project Mid-Term Review, Project Completion Reports and other Project evaluation exercises; Participate in AfDB missions, including prior mission arrangements and providing all M&E information required to the mission’s stated objective; Carry out any other activities relevant to the position that are assigned by the National Project Coordinator;

The individual Consultant must have the following minimum qualifications and experience:

- Master's degree in Public Finance, Statistics, Economics, Management or Administration, and at least 7 years of experience in your field of university training30 points
- Minimum of 5 years of demonstrable experience working in M&E system, including analyzing information/data and reporting to projects management.....30 points.
- Strong analytical skill, including ability to process, interpret and present statistical and economic data experience with cost-benefit economic analysis15 points
- Experience in region5 points
- Experience on project financed by the African Development Bank or other donors 10 points
- Fluency in Portuguese & English and working knowledge in French..... 10 points

The duration of the services will be two (02) years, subject to a satisfactory annual performance assessment and mutual agreement between the parties.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's procurement policy framework (October 2015).

The provisions of the Financing Agreement, which is available on the Bank's website at <http://www.afdb.org>.

The ETISP now invites eligible individual consultants to indicate their interest in this assignment.

Interested individual consultants must provide information indicating that they are qualified to perform the services (an up-to-date Curriculum Vitae, and a cover including a list of at least three referees).

Interested individual consultants may obtain more information at the address below during working hours: 9 am to 5 pm São Tomé and Príncipe time.

Expressions of interest must be delivered or sent by e-mail to the address below until **April 27, 2023 at 3 pm GMT** and mention **"Monitoring and Evaluation Specialist of the ETISP Project"**.

TO: ENERGY TRANSITION AND INSTITUTIONAL SUPPORT PROGRAM (ETISP)

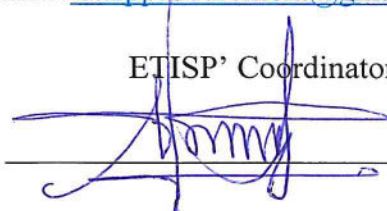
AFRILAND FIRST BANK BUILDING – 3rd Floor - KWAME NKUMAH AVENUE - São Tomé

Phone: +239 2 225205

São Tomé and Príncipe

E-mail: etispprocurement@gmail.com

ETISP' Coordinator



Helder do Rosário Fernandes

